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Description/Title of Attached Forms: RE-1 Employee Pre-Travel Authorization

Purpose of Amendment (describe the reason for amending original submission): left out the original form.

Laure C. J.
(Signature of Traveler)

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Lauren A. Jee

Employing Office/Committee: Senator Benjamin L. Cardin

Private Sponsor(s) (list all): Health Information Management Systems Society (HIMSS)

Travel date(s): February 12-15, I plan to have personal travel from February 16-19.

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Orlando, FL

Explain how this trip is specifically connected to the traveler's official or representational duties:

Senator Cardin is a member of the Senate Finance Committee, and I serve as his Health Counsel. The HIMSS Conference brings together over 1300 Health IT vendors, experts, and organizations for a series of education sessions and presentations. This is an opportunity for me to learn about the potential and challenges of healthcare information technology and how to improve the health system for constituents.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

01/09/2019
(Date)

Lauren A. Jee
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Benjamin L. Cardin hereby authorize Lauren A. Jee
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

01/09/2019
(Date)

Benjamin L. Cardin
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

ETHIC JAN18'19AM11:46

Originally submitted:
Jan 9 '19 @ 3:01 BAQ

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1/18/2019
(Date)

Lauren A. Jee
(Signature of Employee)

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1/18/19
(Date)

Benjamin L. Cardin
(Signature of Supervising Senator/Officer)